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**soc@guild.uwa.edu.au**

**pac@guild.uwa.edu.au**

**clubs.guild.uwa.edu.au**

**www.guild.uwa.edu.au**

**UWA Student Guild M300**

**35 Stirling Highway**

**CRAWLEY WA 6009**

# SEMESTER GRANT CLAIMCOVERSHEETAttn: Societies Council Treasurer

**Club Name Unigames**

**Club Affiliations (tick all that apply) ❑ SOC ❑ PAC ❑ Not affiliated**

*Please ensure your club’sExecutive is currently listed on your club’s Officer Bearer forms.*

**Claim Type ❑Semester 1 Claims: due before 5pm on Friday 1 June 2012**

 **❑ Semester 2 Claims: due before 5pm on Friday 2 November2012**

*Your hard copies must be handed in and recorded at* ***Guild Finance****, 1st floor of the Guild Building. It closes strictly at 5pm so to ensure your submission,****please arrive by 4.45pm****.*

Please list the contact details of the appropriate contact person, should we have any questions for your club (ensure that this person is contactable over the holidays):

Name: Rowan Ashwin
Contact Number: 0451 141 269, or (08) 9205 1525
Email Address: heilar@live.com or 20751399@student.uwa.edu.au

Please sign overleaf

## Club Treasurers Please Remember:

KEEP COPIES OF YOUR BUDGETS AND RECEIPTS THROUGHOUT THE YEAR.

PLEASE PHOTOCOPY RECEIPTS ONTO A4 PAPER (DO NOT SUBMIT ORIGINALS!)

ATTEND TREASURER TRAINING, CONSULT THE CLUB HANDBOOK AND READ THE CLUB GRANTS POLICY TO FIND OUT WHAT CAN BE CLAIMED.

IF YOU HAVE A QUESTION, CONTACT SOC@GUILD.UWA.EDU.AU WELL BEFORE THE DUE DATE!

# SEMESTER GRANT CLAIMCOVERSHEET

**Club Name Unigames**

|  |  |  |  |
| --- | --- | --- | --- |
| **Sheet\*** | **Area of Expenditure** | **Budgeted Amount** | **Claimed Amount** |
| 1 | Club-Room improvements | 457.68 | 457.68 |
| 2 | Events | 316.75 | 316.75 |
| 3 | Food and drink | 4496.32 | 4496.32 |
| 4 |  |  |  |
| 5 |  |  |  |
| 6 |  |  |  |
| 7 |  |  |  |
| 8 |  |  |  |
| 9 |  |  |  |
| 10 |  |  |  |
| 11 |  |  |  |
| 12 |  |  |  |
| 13 |  |  |  |
|  |  | **Total Budgeted:** | **Total Claimed:** |
|  |  | 5270.75 | 5270.75 |

*\*Attach separate claims forms with receipts for each item above (photocopies acceptable). Areas of expenditure include: an event or function, a publication, running costs or assets.*

**Your Name Rowan Ashwin**

**Signature Date 1/06/2012**

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