Macintosh HD:Users:james:Desktop:G12:Clubs:New Forms:SOC Logo 2012.pdfMacintosh HD:Users:james:Desktop:G12:Clubs:New Forms:spot2001-black.epsMacintosh HD:Users:james:Desktop:G12:Clubs:New Forms:PAC Logo 2012.pdf

This form published 10 Feb 2012

**soc@guild.uwa.edu.au**

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**www.guild.uwa.edu.au**

**UWA Student Guild M300**

**35 Stirling Highway**

**CRAWLEY WA 6009**

# SEMESTER GRANT CLAIMCOVERSHEET Attn: Societies Council Treasurer

**Club Name Unigames**

**Club Affiliations (tick all that apply) ❑ SOC ❑ PAC ❑ Not affiliated**

*Please ensure your club’sExecutive is currently listed on your club’s Officer Bearer forms.*

**Claim Type ❑Semester 1 Claims: due before 5pm on Friday 1 June 2012**

**❑ Semester 2 Claims: due before 5pm on Friday 2 November2012**

*Your hard copies must be handed in and recorded at* ***Guild Finance****, 1st floor of the Guild Building. It closes strictly at 5pm so to ensure your submission,****please arrive by 4.45pm****.*

Please list the contact details of the appropriate contact person, should we have any questions for your club (ensure that this person is contactable over the holidays):

Name: Rowan Ashwin   
Contact Number: 0451 141 269, or (08) 9205 1525   
Email Address: [heilar@live.com](mailto:heilar@live.com) or 20751399@student.uwa.edu.au

Please sign overleaf

## Club Treasurers Please Remember:

KEEP COPIES OF YOUR BUDGETS AND RECEIPTS THROUGHOUT THE YEAR.

PLEASE PHOTOCOPY RECEIPTS ONTO A4 PAPER (DO NOT SUBMIT ORIGINALS!)

ATTEND TREASURER TRAINING, CONSULT THE CLUB HANDBOOK AND READ THE CLUB GRANTS POLICY TO FIND OUT WHAT CAN BE CLAIMED.

IF YOU HAVE A QUESTION, CONTACT [SOC@GUILD.UWA.EDU.AU](mailto:SOC@GUILD.UWA.EDU.AU) WELL BEFORE THE DUE DATE!

# SEMESTER GRANT CLAIMCOVERSHEET

**Club Name Unigames**

|  |  |  |  |
| --- | --- | --- | --- |
| **Sheet\*** | **Area of Expenditure** | **Budgeted Amount** | **Claimed Amount** |
| 1 | Club-Room improvements | 457.68 | 457.68 |
| 2 | Events | 316.75 | 316.75 |
| 3 | Food and drink | 4496.32 | 4496.32 |
| 4 |  |  |  |
| 5 |  |  |  |
| 6 |  |  |  |
| 7 |  |  |  |
| 8 |  |  |  |
| 9 |  |  |  |
| 10 |  |  |  |
| 11 |  |  |  |
| 12 |  |  |  |
| 13 |  |  |  |
|  |  | **Total Budgeted:** | **Total Claimed:** |
|  |  | 5270.75 | 5270.75 |

*\*Attach separate claims forms with receipts for each item above (photocopies acceptable). Areas of expenditure include: an event or function, a publication, running costs or assets.*

**Your Name Rowan Ashwin**

**Signature Date 1/06/2012**

Office Use Only